Attachment 1

Outline of CA Program Description Format[1]

A. Assessments (including self-assessments, management assessments, and
    internal independent assessments as defined by laws, regulations, and DOE
    directives such as quality assurance program requirements) and other
    structured operational awareness activities (e.g., management walk-throughs);

B. Incident/event reporting processes, including accident investigations;

C. Worker feedback mechanisms;

D. Issues management, including causal analysis, identification of corrective
    actions and recurrence controls, corrective action tracking and monitoring,
    closure of corrective actions and verification of effectiveness, and trend
    analysis;

E. Lessons-learned programs; and

F. Performance indicators/measures.

[1] Assurance activities must encompass environment, safety, and health; safeguards and security; cyber
security; emergency management; and business operations